# Report from a Special Editors of Book 2 Meeting, Brussels, 10<sup>th</sup>-12<sup>th</sup> July 2004

### **Members present**

Liz Frost Maria Jose Freitas Gunther Friesenhahn Maria Michailidis

## Aims of the meeting

The meeting was specifically to advance the process of book 2, to guarantee its final deadline for submission to the publisher, of August 31<sup>st</sup> 2004 would be met.

## **Process**

All the 'final' drafts of the 12 chapters making-up the book had been read by the editors in advance, and decisions were jointly made as to whether the chapters were ready for publication (with language editing prior to finalising) or whether they still needed a little, or even substantial, work

The principle was agreed that in keeping with the inclusive philosophy of the network, no work would be rejected at this stage, but that each editor would undertake to do a thorough piece of work with the authors of each of three chapters that still needed substantial revision.

Prior to the meeting each editor had written a section of the book's introduction, and the meeting examined each of these, and considered inclusion, exclusion and how best to link the sections. Rewriting was undertaken.

#### **Outcomes**

All chapters for the book were either accepted, or returned for some minor adjustments, or it was agreed that each editor would immediately undertake work with the (small) number of authors who were clearly struggling.

The introduction was written, and a process for its finalisation put into place. A time-table for getting work back to the English language editor for amendments of grammar etc. was established.

Liz Frost, Chairwoman, August 2004