

MINUTE FROM THE WG5 MEETING IN PARMA 5-7 FEBRUARY 2004

Participants in the meeting: Annamaria Campanini, Carsten Otte, Anne Karin Larsen, Julija Eidukeviciute, Kerstin Gynnerstedt, Bob Sanders, Masun Martinez Roman, Jouni Kylmäälä (replacing Jaana Viermero), Chiara Delfini.

Not participating: Vincenzo Fortunato, Eduardo Marques, Andres Arias Astray; Michel Veevatee.

Anne Karin presented the expectations for this meeting in the beginning.

Shortly this is

- 1) to sort out the way to present the curriculum and study plan for future students, to agree on the workload, objectives, content, teaching plan and assessments for the different themes and the educational program as a whole.
- 2) To look into how the e-learning part can be combined with the summer school part and
- 3) to go on to plan the structure and the objectives and content of the summer school part. To decide on the number of students, where and when, calculations of the costs and fee for the students and what kind of lectures and lecturers we want for the campus part.
- 4) Since the Minerva applications was not approved, but the Norwegian SOFF has granted money for the VIRCLASS project we also have to look into the implications this have for future work on the e-learning part and the involvement from the participating members.
- 5) Commitments for and amount of work during this and the next year will also be an important part to sort out among the groupmembers.
- 6) Plans for future work have to be worked out:
 - what has to be done before our next group meeting in Hungary
 - what will be the main tasks for the Hungary group meeting
 - what are we going to present for the annual meeting

 - How and when to advertise the program
 - Planning the running of the e-learning part, by having a meeting/course in how to use and work on the e-learning platform to be able to help students and to develop and present learning materials suitable for the e-learning students.
 - Setting up the applications form for the course

During our first day we discussed and work on the following objectives:

So far the group members have been producing the expected part of the work, by delivering the suggestions for the program of every theme and modules connected to the summer school and the e-learning part.

Still some work has to be done to make a more common consensus about the different parts of the curriculum. There might have been different ideas about the concept of study plan, but this is not a big problem, because the material we already have produced is important for later work when the courses are to be run.

However for presentation for future students the curriculum plan have to present the modules and themes more shortly and about two pages per theme seems to be enough. The different themes have to be more restricted to number of objectives (not more than 5-6) and to consider the amount of work and content corresponding to the number of ECTS the students will receive. To adjust the themes according to this will be work for every one having delivered materials for the curriculum plan so far. In addition to the two pages suggested reading for each theme must be presented.

We discussed whether or not the theme of welfare systems in Europe should be dismissed as a separate theme, and rather incorporated in the different other themes in theme 1a-c. Because the conditions of the welfare systems influence also these themes, the students have to look into some special parts of the welfare system and the implications for social work with poor, oppressed and discriminated people. We all agreed to that, but since the participating students is supposed to connect only to one theme in module 2 and not other parts, there will be no problems with overlap. However by giving students a possibility to go deeper into the specific differences and commonalities in the European welfare systems we think this will be interesting and important, because of the great implications the way to organize the welfare system in the societies have on social work.

The group then started to discuss the expectations for the Summer School.

By now we know it will be **in Parma**. We have not received any written proposal for a summer school arrangement in Madrid so this alternative is left out. We also expect that their suggestion for the organisation and administration of a summer school will be too expensive. We decided that the Summer school will be from **16.-21. July**, instead of starting the 10th as planned in our last meeting. The students in Mannheim will be having exams during the week before the 16th July.

Target group of students: The study program is for bachelor students in their last year of their study, for graduates and professional social workers.

We looked into the content of module 2- theme 3, social work education and skill training and thought that this theme also could be interesting for teachers in social work. If so they are welcome to take part, but the intension of the program is to focus on the three groups of participants presented above.

The compulsory task for entering the Summer School will be for all students either they take Module 1 as selfstudy or as an e-learning student. To be able to participate in the summer school the students have to prepare in the same way as for the IP-programs. When the students deliver a compulsory task before the summer school they will receive 3 ECTS and the total amount of ECTS for the summer school students will be 6 ECTS if they fulfil both parts.

The compulsory task in module 1 will be about 5 pages. At the end of the summer school the students make a group presentation, and they are expected to deliver an individual written paper of about 5 pages after the Summer School (some weeks or a month later) to get the credits for the course.

The group then discussed the content of the two papers about the summer school written by Vincenzo and Anne Karin. We decided that there are more work to be done; the objectives

have to be stressed and pointed out, the content and tasks have to be sorted out, and a plan for running of the course have to be worked out. We agreed that we had to take into consideration the warm weather in Parma at this time of the year, and decided to start the courses early in the morning with 4 hours of work and then meet again in the late afternoon by 5 o'clock for a couple of hours reflection and summing up. Between the two period of class the students could have tasks connected to observation, field visits and so on. Before more detailed planning the objectives have to be made clear. Annamaria and Jouni will work out the new plan.

Before the ending of this day, we sorted out who would be willing to participate in the summer school as teacher. All the participants in the meeting were willing to take responsibility for the running of the summer school program. Kerstin for one week. Kjell Henriksbø from Bergen who has worked on theme 1b is also willing to participate in the summer school. And from Mannheim Carsten and Chirly Santos-Stubbe (with special interests in migration, oppression and discrimination) can come. We also expect Andres from Madrid to participate in the e-learning and summer school part. When the program is sorted out, and we know the number of students this can be settled. With a group of student of 120-130 we will need about 10-12 teachers (not everyone need to be there full time).

Working Group 5



Mixed group meeting with school group, newsletter group and website group



Saturday 7th February

Saturday morning we decided to divide into subgroups to work for a couple of hours on the themes in the study program. Returning to the whole group we started to look into the different themes.

Theme 1a (Bob S) some suggestions for changes were made by Julija, Masun and Anne karin. Bob had also worked on the first paper and he will look into the suggestions and work out a shorter and more limited presentation of theme 1a.

Theme 1b was changed to **Poverty as social exclusion** in Europe. It's difficult to handle both poverty and social exclusion equally in the same theme. Some suggestions for changes were made and there is still more work to be done. Masun have been studying poverty for many years and will contribute with her knowledge to the future work on this theme together with Julija and Kjell.

Theme 1c was not worked on. This is the paper from Andres. There is a lot of good suggestions in the paper, specially in the teaching plan. However also this proposal has to be presented in a much shorter way and the objectives have to be limited.

Theme 2 – Kerstin and Carsten will continue to work on the theme

Theme 3 – Anne Karin will continue to work on the theme. The objectives has to be sorted out better. Feed back from other members are very welcome.

As a conclusion to this work we decided:

We are going to write a study plan for the whole program.
Presentation of the different themes will be no more than 2 pages each.
The amount of work are supposed to cover 9 ECTS (18 weeks of part time study).
Every theme will start with 3-5 lines of short inspiration intro/presentation of the study.
Then there should be a connection between the number of objectives, the suggestions for content and the number of tasks.
Anne Karin will in the beginning of March present a template for the presentation and the structure for tasks.

Those who are now working on the themes will also present a study plan for the summer school period for the theme they are working on (about ½ page). Presenting a short intro, the objectives and content. But before this Jouni, Annamaria, Vincenzo and Eduardo have to present the objectives for the summer school (hopefully till the middle of March?). They will also work out suggestions for Tasks, student and teaching activities that can be presented for the summer school as a whole and to make suggestions for how the work from the e-learning students can be to inspiration and help at the summer school. What kind of preparations do the students have to do before they come to the summer school to be able to participate in the preferred theme?

This work has to be finished till the FIRST OF APRIL!

During April and before our group meeting in Budapest the 5th of May we have to work critical into all the presented papers, make a common presentation and proof read the material.

During the morning session Bob had been working on a flyer / poster presentation of the summer school program. We did not have the time to go into this properly in the meeting. Bob, Annamaria, Anne Karin, and Julija continued to work on the proposal on Sunday afternoon.

We think it is important to present the idea and program about the summer school and the e-learning program for coming participants at conferences, journals, web-sites, posters, brochures, campus as soon as possible. Those who have the opportunity to include some part of the study program in their existing curriculum plan should have the possibility to know about the program as early as possible. **We hope to have the poster ready till March or the middle of March.**

We need information from Alessandro about the costs, fee and to settle a date for application. Applications will be handled by Parma. Application date might be the 1.Oct. 2004.

Anne Karin would like to have a **group meeting in the end of September 2004 in Bergen.** This will focus on the use of the e-learning platform and the pedagogical part of the e-learning program. This will be for members of WG5 and other participants and colleagues who will need the competence to be able to coach and help students during an e-learning period.

Suggested time: arrival 29th of September, 30th a course in working on the e-learning platform, 1st Oct. How to teach and coach on the platform (working out suggestions for the different themes), 2.nd Oct. WG5 group meeting . 3rd. Oct. Return to home (or see more of Norway). (I have sorted out that our Media centre is able to participate and contribute with their knowledge in this course).

Once more WG5 did a lot of good work and had a very busy time. So far so good.

During this meeting we also had some common time with newsletter and web-site groups for common interests and looked into the minute with suggestions from WG1..

Our next group meeting will be in Budapest the afternoon/evening of the 5th May. Try to get tickets for the air plane to be able to have the time for a meeting the 5th.

Anne Karin

